



Parent/Student Handbook

2024-2025

Revolution Academy will develop productive citizens who are prepared for a lifetime of achievement by using a challenging, classical academic program, meaningful parental partnerships, character education, and an emphasis on student responsibility.

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Introduction

The Revolution Academy Parent/Student handbook summarizes policies, school philosophies, beliefs, and guidelines applicable to all families. Please review the handbook carefully. If you have any questions not addressed in the Parent/Student handbook, please consult the school administration.

The handbook is intended as a guide to Revolution Academy's policies and procedures. Revolution Academy reserves the right to alter, modify, amend, delete and/or supplement any policy or procedure when necessary.

Board of Directors

The volunteer Board of Directors governs the school and is ultimately responsible to the Office of Charter Schools, the Charter School Review Board and State Board of Education for the sound, responsible operations of Revolution Academy. The board holds monthly meetings, usually on the third Thursday of the month. All board meetings are open to the public. Regular board meetings have a time set aside for public comments.

John Nosek	Chairman	jnosek@rarhinosk12.com
Jon Kreider	Vice-Chairman	jkreider@rarhinosk12.com
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Academic Program

School-Wide Goals

1. Each student will obtain at least one year of growth each school year.
2. Revolution Academy students enrolled for three or more years will be at or above grade level proficiency.
3. RA students in grades 3-8 will achieve the following proficiency:
2021-2022 - Reading 52% Math 63%
2022-2023 - Reading 60% Math 75%
2023-2024 - Reading 75% Math 85%

2024-2025– Reading 80% Math 90%

4. Students will learn important virtues and strive to exemplify them daily.
5. At least 90% of students will have a parent or guardian participate in the school community.
6. Students will demonstrate responsibility for their behavior, and the school will have the following first-time discipline referrals:
 - 2020-2021– 20%
 - 2021-2022-18%
 - 2022-2023-16%
 - 2023-2024-14%
 - 2024-2025- 12%
7. Each year, Revolution Academy will end with a surplus of at least 3% of revenue and will accumulate a fund balance of 60 days of expenses by year 5.

Effective Schools Characteristics

Revolution Academy will use the results of Effective Schools Research to guide the school's program and policy choices. The characteristics that impact student achievement directly will lay a foundation for the school's continuous development to help each student reach his or her full potential. The defining characteristics of an effective school that we will use are:

A Safe and Orderly Environment

Students will feel safe, welcome, and nurtured. Expectations will be clear and consequences for not meeting expectations will be consistent.

Focus on Achievement

High expectations are set for student behavior and performance. Staff, parents, and students are committed to helping students reach those expectations.

Focused Curriculum

The educational program offers a strong base of content which is sequenced to provide a solid background of knowledge.

Strong Instructional Leadership

The principal is the educational leader of the school. He or she guides the teams of teachers in implementing the school's mission and vision.

Time on Task

Students are given frequent, varied and meaningful learning opportunities. Distractions from activities that do not directly affect learning objectives are minimized.

Monitoring of Student Progress

The school is driven by student performance. Data is used to evaluate programs and guide instruction.

Parental Involvement

- As partners with the school, parents are welcomed and encouraged to be involved in many different capacities. Parents are expected to volunteer a minimum of *15 hours (each semester)*. *Ways to volunteer: PTO, lunch parent, attend board meetings, take materials home from classroom teacher (cutting, stapling, etc.), bulletin boards, lunch help, sporting events (ticket collectors, concessions) field trips, helping with drama production, helping with band/chorus, helping the art department, etc.*
- Attend at least one RA Board of Directors meeting each semester.
- Positively promote Revolution Academy in public

Revolution Academy will operate on two campuses, the Lower School (K-7th grades) and Upper School (8th-9th grades).

Curriculum

Revolution Academy's academic curriculum will be built on the foundation of the Core Knowledge Sequence in grades K-8. Teachers will introduce a content-based, focused, and coherent curriculum that will expand the knowledge and understanding of students. The CK curriculum includes science, social studies, English, and the arts. In addition to the Core Knowledge sequence, teachers will implement the Core Knowledge Language Arts, (CKLA), Shurley English, and Saxon Math.

Revolution Academy's Upper School will be adapted to meet NCDPI (North Carolina Department of Public Instruction) graduation requirements.

Specials/Electives

All K-5 classes will attend one special each full school day: art, music, PE, enrichment, Latin, or *library*.

The Upper School will offer a broad spectrum of electives encompassing fine arts, CTE (Career & Technical Education), world language, physical/health education, and core content area electives to expand the subject area content further.

Operations

School Day

The **Lower School** (K-7th grades) academic school day will start at 8:00 a.m. and end at 3:00 p.m. All students must be in their classroom by 8:00 a.m. Students not in class at this time must be signed in by their parents in the front office and receive a tardy slip. Parents are expected to pick up their children no later than 3:40 p.m.

The **Upper School** (8th-9th grades) academic school day will start at 7:45 a.m. and end at 2:45 p.m. All students must be in their classroom by 7:45 a.m. Students not in class at this time must be signed in by their parents in the front office and receive a tardy slip. Parents are expected to pick up their children no later than 3:00 p.m.

After-School Care

On-site after-school care is available for **Lower School students only** through PACES. Parents should contact PACES directly to arrange care for their children. <http://www.pacesafterschool.com>.

Early Release Days

Lower School students will dismiss at 11:30 a.m. on early release days.

Upper School students will dismiss at 11:15 a.m. on early release days.

Assemblies

The Lower School will hold assemblies each morning at 8:00 a.m. Parents and visitors are welcome to attend.

The Upper School holds assemblies each Monday at 9:15 a.m. Parents and visitors are invited to special assemblies.

Attendance

Daily attendance is essential for academic success. Students are expected to attend school daily. If a student needs to miss school, the absence may be excused if the absence has 1) been approved in advance or 2) falls into one of the excused absence categories. A parent note is required within three days of the student's return to school to be excused. Parent notes will excuse up to three days per semester, all others will be unexcused. After three consecutive days of absences due to sickness, a doctor's/medical provider's note will be required for absences to be excused. All notes for absences should be turned into the front office.

Examples of excused absences include:

- Illness
- Doctor's or Dentist's appointment
- Death in the family
- Absences that have been approved in advance
- Religious observations

Students who miss more than six days per semester (excused or unexcused), or 10 days total, will be considered excessively absent. The principal, or his/her designee, will work with the student and his or her parents to develop an improvement plan for the student's attendance. Students with excessive absences may be required to make up missed time. Excessive absences also put the student at risk of being retained in his or her current grade.

If a student will be tardy or absent, parents should notify the school office (office@rarhinosk12.com) as soon as possible.

Students who are absent for any reason will not be allowed to attend school activities that same evening or weekend.

Arrivals

Lower and Upper School students may be dropped off at school as early as 7:20 am.

Lower School (K-7th grades)

Students arriving before 7:50 a.m. will report to the gym. All students will report to their classrooms at 7:50 a.m. Drivers should follow all traffic-related school policies and staff member instructions.

Upper School (8th-9th grades)

Students arriving before 7:40 a.m. will report to the gym. Students will report to their classrooms at 7:40 a.m. Classes begin at 7:45 a.m.

Students with siblings at the Upper School must arrive at the Lower School campus NO LATER than 7:25 a.m. if you plan to utilize the bus transportation to the Upper School.

Late Arrivals

Parents of students arriving late to school must come into the office and sign their students in using the Ident-a-Kid system.

Tardiness

Students are expected to be at school on time. Excessive tardiness disrupts classroom instruction and exhibits disrespect to the teacher and the other students in the class.

Four or more tardies in one quarter will be considered excessive. Parents will be notified, and the principal or his/her designee will work with the student's parents to develop an improvement plan. Students with excessive tardies may be required to make up missed time.

Early Dismissals

If a student needs to leave school before the end of the day, the parent must come into the school and sign the student out using the Ident-a-Kid system. Parents should notify teachers in advance when students need to leave school early.

Lower School (K-7th grades)

Except in the event of an emergency, students will not be dismissed between 2:30 p.m. and 3:00 p.m. The office door will be locked from 2:30 p.m. to 3:20 p.m. each day. If you need to pick up your child early from school, you must do it before 2:30 p.m.

Upper School (8th-9th grades)

Except in the event of an emergency, students will not be dismissed between 2:15 p.m. and 2:45 p.m. The office door will be locked from 2:15 to 3:00 each day. If you need to pick up your child early from school, you must do so before 2:15 p.m.

Transportation

Car Riders

Students whose parents bring them to school may be dropped off as early as 7:20 a.m.

Carpool Line: Parents may drop off and pick up students using the carpool line. All cars should follow the published traffic pattern and only drop off and pick up students in the assigned locations. Students should exit their cars from the passenger side, and parents should not leave their cars at pick-up or drop-off. Staff members will be available for students who require assistance. When picking students up during carpool, parents should display their school-provided car tag number prominently and keep it displayed until all students are safely in the car.

Transportation Between Campuses: Morning transportation for 8th or 9th-grade students with siblings at the main campus will be provided from the RA main campus to Central Baptist Church. Students must arrive at the main campus no later than 7:25 a.m. The buses will depart immediately at 7:30 a.m.

Students at the Upper School campus (8th-9th grades) involved in extra-curricular activities and/or with siblings at the Lower School may be provided transportation from the Upper School to the Lower School in the afternoons.

Carpools

Parents are encouraged to carpool with other families or help provide transportation to students who need it. School staff will assist parents in finding carpools. Families that carpool together must have each family's designated car tag number.

Lunch

The school will provide lunches for students who qualify for free and reduced lunches. Applications are available in the office. Other students may bring their own lunches or purchase lunch through the online ordering system. Refrigerators and microwaves will not be available for student use.

Students who forget their lunches may have their parents drop off lunch at the front office or will be offered a Lunchable or brown bag option for \$5.00-

Students at either campus may not utilize UberEATS, Grub-Hub, DoorDash, etc.

Communication

Communication between the school and the families of RA is vital to the success of our students and school. If you have a problem or concern, please reach out to your child's teacher.

The PowerSchool Parent Portal, the school website, and the RA Facebook page should be used by parents to get valuable information about RA and their student's progress. Teachers will update the online gradebook at least weekly. RA teachers have made a commitment to be accessible to parents and students. If you need to contact a teacher, you may email, text, write a note, or call the office and leave a message. Teachers will respond within 24 hours when possible.

School Closings and Delays

School closings, delays, and early releases due to inclement weather or other situations will be communicated to all parents as soon as possible. Changes in the school schedule will be announced by email, and text messages to RA parents. School closings and delays due to inclement weather will be posted on WFMY News 2.

Revolution Academy may not always follow the same inclement weather closings and delays as Guilford County Schools. Parents should look for communications from RA directly.

In the event that RA is not closed or delayed but the parent makes the determination that travel to and from school will be unsafe, the student's absence will be excused with a note from the parent to office@rarhinusk12.com.

Surveys

Once or twice per year, parents will be asked to complete surveys that will give the board and administration valuable information about the school's culture and performance. While the surveys are anonymous, comments and aggregated results will be shared with the administration, staff members, and board members and used to drive decision-making on all levels.

Non-Discrimination

In compliance with federal law, Revolution Academy administers all educational programs, employment activities, and admissions without discrimination because of race, religion, national or ethnic origin, color, age, military service, disability, or gender, except where exemption is appropriate and allowed by law.

Grievances

Situations may occur where a parent or volunteer believes that the fair and consistent application of a policy that affects him or her or his or her student has not been followed. It is expected that anyone with an issue should first try to resolve the issue by using open communication with the appropriate staff member. If a parent or volunteer feels that their issue is still a concern after speaking to the appropriate staff member and that the issue has risen to the level of a grievance, then the parent or volunteer may initiate the grievance procedures described below. The goal of filing a formal grievance would be to use the process to come to an equitable solution.

1. **Definition of a grievance:** a grievance is defined as a formal written complaint stating that a specific action has violated a school policy, State Board of Education policy, or law/regulation.
2. **Time Limits:** A grievance will only be heard if the complaint has been filed within fifteen days of the act that is being reported. The fifteen-day deadline may be extended at the discretion of the principal.
3. **The grievance process is as follows:**

Step 1: To file a grievance, the parent or volunteer must submit a letter in writing (email accepted) stating the school policy, State Board of Education policy, or law that was violated including details of the actions and the place, date and time of the violation. The written grievance should clearly outline the problem and what remedy or solution the party is requesting. The written letter should be submitted to the principal. If the principal is implicated in the grievance, the grievance may be submitted to the Chair or Vice Chair of the Board of Directors or to any other Board member with whom the party feels comfortable disclosing the information.

Step 2: In response to the formal grievance, the principal shall have up to five business days from the time he or she receives the formal grievance to respond to the grievance in writing. If the party is satisfied with the decision after he or she receives the response from the principal, the party shall submit his or her satisfaction to the principal in writing, and the issue is considered resolved.

Step 3: If the party is not satisfied with the response from the principal, he or she may file an appeal by submitting a letter in writing (email accepted) within 5 business days to the Chairman of the Board.

Step 4: Where the grievance is filed directly with the Board, as set forth above or after receiving the appeal letter, the appeal shall be considered by the Board of Directors within 10 business days at a special meeting of the Board to consider the appeal. Prior to the meeting, at the Board's sole discretion, the Board may conduct an investigation or gather additional information regarding the grievance, including interviews, if needed. The individual filing the grievance or appeal may attend the meeting. The Board of Directors will decide how to handle the grievance and will communicate the decision to the individual who filed the grievance within five business days. The Board's decision concerning the grievance is final.

Recess/Breaks

Students will be given the opportunity for outdoor, unstructured playtime whenever possible. Students in K-5th grade will have two scheduled recesses per day, and students in 6th-7th grade will have one recess per day. Students should bring appropriate outerwear for the weather.

Students at the Upper School (8th-9th grades) will receive a 15-minute flex-time (break) Tuesday-Friday. There will be a school-wide assembly on Mondays during flex-time.

Celebrations

Classroom celebrations are an important part of building a positive, inviting school culture in the Lower School (K-7th grades). To avoid negatively impacting instruction, however, celebrations should be either contained within the time allotted for recess or lunch or held on designated school-wide celebration days, such as the day before

vacation breaks. Teachers should plan celebrations by grade level and include parents in the planning when practical.

Parents must obtain permission from the classroom teacher at least a week before sending treats for the class. Due to allergies, all snacks and/or treats must be store-bought and properly labeled. All treats will be left in the office and delivered to the classroom at the designated time.

Health and Safety

RA prioritizes students' health and safety. An American Red Cross-certified trainer will train all Revolution Academy staff members as first responders and on the school's emergency response plan.

When medically necessary, medications (over the counter or prescription) may be administered by trained school personnel.

School personnel will not administer any medication to students unless they have received a Medication Form properly completed and signed by a parent/guardian and the medical provider if needed. The medication must be received in the original container (if a prescribed medication, it must be labeled by the pharmacy). If medication is given on school property, it must be documented in the office. In fairness to those giving the medication and to protect the safety of your child, there will be **NO EXCEPTIONS TO THIS POLICY**. A new medication form must be filled out each year.

In compliance with North Carolina statutes, Revolution Academy will provide all parents and guardians with information about: Meningococcal meningitis, influenza ("the flu"), cervical cancer, cervical dysplasia, human papillomavirus (HPV), and the vaccines available to prevent diseases.

The Center for Disease Control makes available and recommends a meningococcal meningitis vaccine for all those between the ages of 11 through 18. Certain higher risk populations, such as those with certain medical conditions are especially urged to get the vaccines. For more information, visit:

<http://www.cdc.gov/meningococcal/about/index.html>

Influenza (the flu) is a contagious respiratory illness caused by influenza viruses. According to the CDC, the best way to prevent the flu is by getting vaccinated each year. The vaccine will protect against the three influenza viruses that research indicates will be most common during the season. For more information, visit:

<http://www.cdc.gov/flu/index.htm>

According to the Center for Disease Control, Human papillomavirus (HPV) is thought to

be responsible for nearly all cervical dysplasia and cervical cancers. Cervical dysplasia refers to abnormal changes in the cells on the surface of the cervix. Although these changes are not cancer, they can lead to cancer of the cervix if not treated. The HPV vaccine works by preventing the most common types of HPV that cause cervical cancer. For more information, visit:

http://www.cdc.gov/cancer/gynecologic/basic_info/index.htm

Immunizations

Every parent, guardian, person in loco parentis, and person or agency, whether governmental or private, with legal custody of a child shall have the responsibility to ensure that the child has received the required immunizations. The parent or guardian must present proof of required immunizations or a religious exemption on or before the child's first day of attendance.

North Carolina law requires all children in the state to receive certain immunizations.

Vaccination requirements for 7th grade age children can be found below:

Vaccine	Number Doses Required Before School Entry*
Diphtheria, tetanus and pertussis	5 doses
Polio	4 doses
Measles	2 doses
Mumps	2 doses
Rubella	1 dose
Haemophilus Influenzae type B (Hib)	4 doses
Hepatitis B (Hep B)	3 doses
Varicella (chickenpox)	1 dose
Tetanus/diphtheria/pertussis	1 dose
Meningococcal conjugate	1 dose

Health Assessments

Students who have not previously been enrolled in a North Carolina public school are required to have a health assessment. Students who have previously been enrolled in a NC public school will have their records transferred from their previous school.

If required, the assessment shall be completed no more than 12 months prior to the date of school entry. A medical provider, or the parent, guardian, or person *in loco parentis*, must present a completed health assessment transmittal form to the principal on or before the child's first day of attendance. The assessment shall be completed no more than 12 months prior to the date of school entry. Completion of this form is a requirement to attend Revolution Academy.

Concussion Protocol

Severe head injuries are a serious health risk to students and the student's best interest will guide all decisions regarding returning the student to normal activities. Parents and students must inform the student's teacher, coach, and principal of any severe head injury or potential severe head injury that a student suffers whether the injury occurs during the school day or while school is in session.

Students who have been determined to have sustained a concussion will be removed from all learn and play activities until such time as the student has met all of the requirements to be returned to normal activities and/or have a return to learn/play form completed by the medical provider.

RA will appoint a team of people responsible for identifying the return-to-learn or play needs of a student who has suffered a concussion. This team may include the student, student's parent, the principal, medical professional, or other appropriate designated professional.

Student Expectations

Revolution Academy students will be held to high standards, not only academically but in their conduct. Student expectations will be clearly communicated to students and parents at each grade level orientation, in the student handbook, in the Student Code of Conduct, and at other times throughout the year.

School Property

Students are expected to take good care of the school property assigned to them, including but not limited to textbooks, library books, laptops, calculators, musical instruments, and PE equipment. Students are responsible for all damage that occurs to

school property assigned to them, except for normal wear and tear, and the school will bill parents to recover the cost of damaged property.

Dress Code

Revolution Academy students are expected to dress in proper uniform attire on all school days. Uniforms that are comfortable, modest, durable, and attractive have been chosen. They are designed to limit distractions and help promote an orderly learning environment for all students. **The principal reserves the right to prohibit any clothing, hairstyle, or accessory that is found to be disruptive to the learning environment, even if not specifically disallowed by this policy.**

It is expected that the implementation of this uniform policy with consistency and fidelity will:

- Reduce peer pressure.
- Help break down socioeconomic barriers.
- Lower cost by reducing the number of outfits required.
- Help improve student conduct.
- Assist in the ease and convenience of choosing wardrobe.
- Aid in the recognition of any non-students on campus
- Help in quick identification of students on field trips.
- Create more serious classroom atmosphere.
- Promote a positive student and school image.
- Develop pride and a sense of belonging.

It is the responsibility of the student and the parent(s) or guardian(s) to ensure compliance with the uniform dress code.

Lower School uniforms

Tops: Red, white, navy, or gray long or short-sleeved collared shirts with the Revolution Academy logo. Uniform shirts must be purchased from one of the school approved vendors (Lands' End, School Belles, Tommy Hilfiger).

Bottoms: Solid navy or khaki shorts, pants, skirts, jumpers, or skorts. **Uniform bottoms shall not be athletic style (no sweatpants, athletic shorts or leggings).** Leggings may be worn under other approved bottoms. These items may be purchased from anywhere, but must be solid colored, well-fitting and **be no more than 3" above the knee.**

Plaid: Plaid jumpers and skirts may be worn if they are the Revolution Academy official plaid items purchased from one of the school approved vendors.

Official Uniform: The RA Official Uniform must be worn **every Monday**. The official uniform consists of Khaki bottoms, navy uniform top (tucked in), black or white socks, brown or black belt if there are belt loops present.

Classroom Outerwear: **Solid** red, white, blue, or gray sweaters, non-hooded sweatshirts, vests, and fleeces may be worn during the school day over a uniform collared shirt. The school logo is not required on classroom outerwear. These items may be purchased anywhere but must not have large or noticeable brand logos on them.

Playground Outerwear: Students are encouraged to wear clothing appropriate to the weather when outside of the building. Coats, hats, and gloves may be of any style and color when worn outside the building.

Headgear: No headgear (hats, bandanas, hoodies, etc.) may be worn inside the building. Exceptions will be made for religious or medical reasons and on specific school spirit days.

Shoes: Shoes must completely cover the foot and be secure. Students may not wear sandals, flip-flops, clogs, Crocs, Toe-Shoes, or mules. Heels may not be over 1" high. Socks must always be worn.

Spirit Days: On special Spirit Days, students may wear blue jeans (without holes or tears) and official Revolution Academy t-shirts or uniform shirts.

Please put your child's name on all uniform items so they can be returned if found!

During the school year, there will be some designated dress-down days. Students must adhere to the Dress-down Day expectations. If students are out of dress code, parents will be contacted to bring a change of clothes for their child.

Dress Down Day Expectations:

ALLOWED	NOT ALLOWED
Jeans, sweatpants, overalls, joggers	Yoga pants, leggings
Athletic shorts, long (no more than 3" above the knee) Regular shorts that are no more than 3" above the knee	Bike shorts, short shorts, pajama bottoms
T-shirts, striped shirts, multi-colored shirts	Spaghetti straps

Hoodies, colored sweatshirts	Inappropriate language or designs
Crazy socks, colorful shoes	Crocs, sandals, foam runners

Accessories Lower School:

- Hair must be of natural color and a non-distracting style. No fairy hair.
- Earrings are limited to two pairs, **stud in the lobe area only**. NO HOOP OR DANGLING EARRINGS. Gauges are not permitted.
- Students may not have any visible body piercings or tattoos.
- Fingernails must be **natural and short enough that they do not hinder the student's academic activities including handwriting and keyboarding**.
- Solid Red, white, navy or gray tights or leggings are permitted to be worn under appropriate skirts, jumpers, or skorts.

Upper School Uniforms

Tops: Red, white, navy, or gray long or short-sleeved collared shirts with the Revolution Academy logo. Uniform shirts must be purchased from one of the school-approved vendors (Lands' End, School Belles, Tommy Hilfiger).

Bottoms: Solid navy or khaki shorts, pants, skirts, jumpers, or skorts. **Uniform bottoms shall not be athletic style (no sweatpants, athletic shorts, or leggings)**. These items may be purchased from anywhere but must be solid colored, well-fitting, and **no more than 3" above the knee**.

Plaid: Plaid jumpers and skirts may be worn if they are the Revolution Academy official plaid items purchased from one of the school-approved vendors.

Official Uniform: The RA Official Uniform must be worn every Monday. It consists of Khaki bottoms, a navy uniform top (tucked in), black or white socks, and a brown or black belt if there are belt loops present.

Friday Dress Code for Upper School: RA students at the Upper School may wear blue jeans (without holes or tears) and an RA spirit wear shirt every Friday.

PE Uniforms for Upper School students: Students must dress out for PE and purchase their PE uniform from RA.

Classroom Outerwear: Solid red, white, blue, or gray sweaters, non-hooded sweatshirts, vests, and fleeces may be worn during the school day over a uniform collared shirt. The school logo is not required on classroom outerwear. These items may be purchased anywhere but must not have large or noticeable brand logos.

Accessories Upper School:

- Hair must be of natural color and a non-distracting style. No fairy hair.
- Earrings are limited to two pairs. Gauges are not permitted.

- Students may not have any visible body piercings or tattoos.
- Fingernails must be **natural and short enough that they do not hinder the student's academic activities, including handwriting and keyboarding.**
- Solid Red, white, navy, or gray tights or leggings are permitted under appropriate skirts, jumpers, or skorts.

Please put your child's name on all uniform items so they can be returned if found!

Electronic Devices

Students who have completed and signed the Electronic Policy Agreement may bring electronic devices to school. However, students may not access devices during the school day.

Students bring electronic devices to school at their own risk, and the school is not responsible for lost or stolen electronics. Students may pick up any electronic devices from the office at dismissal. Students participating in PTO-sponsored activities or after-school activities, such as ball games, tutoring, dances, etc., may not have their electronic devices.

Students found to have electronic devices with them during the school day and at afterschool activities will have the devices confiscated, and their Parents will be required to pick them up.

Discipline

Effective discipline starts with clear, consistent behavioral expectations. RA's goal is to provide a safe, secure, and quality education. RA will set high behavioral expectations for each student. Teachers will formulate, communicate, and model clear behavioral expectations based on the idea that everyone should show kindness and respect. School-wide behavioral expectations will be displayed throughout the school, discussed during assemblies, and consistently enforced.

Should there be times when students do not meet behavior expectations, Administration and staff will follow the RA Student Code of Conduct, which can be found on the RA website.

Suspensions and Expulsions

Parents will be notified in writing of any disciplinary action resulting in suspension or expulsion. Every notice of suspension will include an explanation of the student's rights, including the appeal and grievance processes. The principal may recommend a student

who meets the statutory age requirement for expulsion, but the Board will approve all expulsions of Directors.

While under suspension (OSS or ISS), students are prohibited from attending any school events or activities on or off campus. Students with two or more suspensions during the school year will not be allowed to participate in end of year parties and/or field trips.

A parent may appeal a suspension or expulsion by submitting a written request for review to the principal within 24 hours of receiving written notification of the action. The principal will either reconsider the discipline or forward the request for review to the Board of Directors. The Board will hold a hearing where the parents and a representative if desired, will be given a chance to speak as to why the disciplinary action should be changed. The Board of Directors' decision on the request for review will be final.

Technology

Revolution Academy's electronic communications systems ("Communications Systems") includes, but is not limited to, computers, laptops, e-mail, telephones, cellular phones, tablets, text messaging, instant messaging, video conferencing, voice mail, facsimiles, and connection to the Internet and other internal or external networks. All RA owned Communication Systems remain the property of RA.

Students, volunteers, and visitors have no expectation of privacy in any communications made using RA owned equipment and technology. RA uses technology protection measures that protect against Internet access (by both minors and adults) to visual depictions that are harmful to minors. These measures may include, but are not limited to, installing a blocking system to block specific internet sites, setting Internet browsers to block access to adult sites, using a filtering system that will filter all Internet traffic and report potential instances of misuse and using a spam filter.

Social Media

RA has a fundamental responsibility to ensure that the integrity, safety and reputation of the school, its employees, and its students are protected. Students are not permitted to use social media on campus or during the school day.

Inappropriate online activity may result in disciplinary action, whether or not the student was on campus or at a school event during the time of the activity.

Instructional Practices

Homework Lower School

Practice, in various forms, can be an important part of the learning process and a way for students to take responsibility for their education. Homework completion is a school-wide goal that will be continuously measured and used as an indicator of whether or not RA is fulfilling its mission of emphasizing and developing student responsibility. It is the goal that homework should be:

- Relevant
- Purposeful
- Consistent with other classes
- A review of something that has been explicitly taught.
- Completed without the need for electronic devices.
- Corrected upon completion.

In general, homework will be assigned with the expectation that average students can complete the assignments for all classes in the following timeframe:

Grade	Average Minutes per Night
K	10
1	20
2	30
3	40
4	50
5	60
6	70
7	80
8	90

All RA students are expected to read nightly.

Homework Upper School

Upper school homework loads will vary based on course selection. Students are expected to study daily as part of their homework as test percentages are weighted higher. Students can expect more homework/studying in honors courses.

K-8th Grades Promotion Standards

To be promoted to the next grade level, students must complete the requirements for the preceding grade level.

Parents will be notified immediately when a teacher suspects a student is in danger of not meeting the requirements for promotion to the next grade level. Teachers will work with the parents of struggling students, and students will be offered, or in some circumstances required, to participate in interventions that may include tutoring, mentoring, and summer school.

Students who, after appropriate interventions, still do not meet the requirements for promotion to the next grade level will be retained in their current grade level.

Grades 9th-12th Grades Promotion Standards

Students will be required to meet the Upper School (9–12th grade) promotion requirements:

- Grades 9 to 10 – A minimum of 6 units cumulative must be earned.
- Grades 10 to 11 – A minimum of 13 units cumulative must be earned.
- Grades 11 to 12 – A minimum of 20 units cumulative must be earned.
- Graduation – A minimum of 28 units and successful completion of any other state standards must be earned. (SBoE policy 3420)

*All high school credits earned in middle school (6-8th grade) apply toward the promotion requirements.

Upper School Service Learning

Requirements for Upper School Service Learning (9th-12th service hours only)

- Service-Learning Diploma: 200+ approved service hours
- Service-Learning Exemplary Award: 100- 199 approved service hours
- Service-Learning Honors: 70-99 approved hours of service

Any hours completed outside of RA or an RA-sponsored project/event must be pre-approved using the RA High School Service-Learning Approval Request Form, which is available in the front office.

Make-Up Work

In the event of an absence, it is the student's responsibility to obtain all missed assignments from the appropriate teacher. Classwork and homework that is missed due to an absence must be made up within three days of returning to school or within the same number of days that the student was absent, whichever is longer. Teachers are not required to give assignments before absences but may do so at their discretion.

If a student is absent the day of a test, but the test has been posted for a considerable time before the student was absent, upon return to school, the student will be expected to take the test.

Grading

Students and parents/guardians are expected and encouraged to check grades anytime by logging into the PowerSchool Parent or Student Portal. RA teachers will update grades regularly and in a timely manner.

Kindergarten

Kindergarten students will not be assigned letter grades. The following grade scale will be used:

- 9-10 Student appears to have excellent understanding.
- 7-8 Student appear to have a good understanding.
- 5-6 Student appear to have a basic understanding.
- 3-4 Student appears to be having difficulty understanding.
- 1-2 Student appears to be having great difficulty understanding.
- 0 Student appears to have no understanding/does not participate.

1st – 9th Grade

RA will use a 10-point grading scale to calculate grades.

- A 90-100
- B 80-89
- C 70-79
- D 60-69
- F < 59

Report Cards

At the end of each quarter, report cards will be emailed to the parent/guardian's email address on file.

Interim progress reports will be emailed approximately 4 weeks into each quarter. Regardless of the report schedule, teachers who are having trouble with behavior expectations, completing their work, or performing at grade level will inform parents/guardians immediately. Teachers will work with parents to support struggling students. The support plan may include:

- Tutoring
- Modifications in assignments
- Attendance at the RA summer program
- Classroom supports
- Behavior supports
- Referral to the School Support Team

Accelerated Math Program (AMP)

Qualified students in grades 4th-8th grades will be offered the opportunity to accelerate their math instruction by moving up to the next grade level. The following factors will be

considered when determining whether or not a student should participate in the Accelerated Math Program:

- student's NWEA scores are 2 or more grades above their current grade level
- work and study habits are above average
- quarterly math grades are top notch (mid to high A's)
- Mid to High A on the Saxon EOC test was achieved

In the spring of each year, the teacher may recommend that a student be considered for AMP. Students who are at or above the 98th percentile in math on either the NWEA or the EOG will be automatically considered for AMP.

Parents of students being considered for AMP will need to complete the application by the deadline. Parents of students who are accepted into the AMP program will be notified and students will be required to complete the summer work before the start of the following school year. Parents of students who are not admitted into the program may apply again the following year or appeal to the principal, whose decision will be final.

Testing

As a North Carolina Public School, RA is required to administer all of the tests and assessments required by the State Board of Education. All RA students are expected to participate in the appropriate state assessments.

RA students will additionally be required to take the NWEA MAP test two or three times during the year.

Awards and Distinctions

A Honor Roll – awarded to students who have earned As for each subject for the quarter

A/B Honor Roll – awarded to students who have earned A's and B's for each subject for the quarter

Principal's Award – awarded to students who have earned all A's for the entire year

Voluntary Service Award – awarded to middle and high school students who complete 50 hours or more of voluntary community service during the year.

Field Trips

In general, field trips will have a curricular connection and be appropriate for the students' age/grade. Depending on the trip, parent volunteers may be asked to drive and chaperone. Parents who are not designated chaperones, siblings, and additional

friends will not be allowed to attend field trips. Students will be expected to maintain the same behavior expectations off campus as they do on campus. Any exceptions to the student uniform will be communicated to the parents and students before the trip.

Parents, Visitors, and Volunteers

It is our goal to make all our guests feel welcome. Parents, visitors, and volunteers are expected to obey all policies and procedures and comply with staff directives while on the RA campus or while attending any RA events. Parents and visitors who fail to follow expectations may lose the privilege of visiting the school or participating in school events. Parents and visitors are also expected to dress appropriately- no graphic t-shirts, tank tops, short shorts, etc.

Parents and visitors must check in at the front office using the Ident-a-Kid system. A driver's license or government-issued ID is required at check-in.

Parents/Guardians

Revolution Academy intends to partner with parents in the education of their children. To that end, parents will be an integral part of the school community. Parents will serve on the Board of Directors, on special committees, as volunteers, and as part of the PTO. Parents will have access to the parent room during school hours. Parents who go beyond the parent room to any other part of the campus must sign-in at the front office and wear identification the entire time they are in the building.

Parents of RA students will be required to actively participate in their children's education and communicate with teachers and school staff in a timely manner.

Parents are also encouraged to contact their child's teacher, the office staff, or the administration if they have any concerns about their child.

Visitors

Visitors are required to check in at the front office with a valid driver's license, stay in the area necessary for the stated purpose of their visit, and always wear an ID sticker while on campus. Visitors will not be alone with students and may require an escort.

While on campus, visitors must conduct themselves in an orderly fashion so as not to disrupt the educational environment for students, teachers, and other staff. Visitors must abide by school policies and procedures and follow the directions of school staff. Visitors are not permitted to enter a classroom unannounced during school hours, as this disrupts normal routine and instruction.

Volunteers

Volunteers are an integral part of the school's mission. Prior to volunteering, school volunteers must apply and pass a criminal background check. Volunteers must also check in at the front office and wear an ID badge the entire time they are on campus. Volunteers must stay in the area necessary for the stated purpose of their visit, and always wear an ID sticker while on campus.

Commitment to RA

While collaboration, diversity of thought, and stakeholder input are highly valued at RA, the board and the administration are committed to preserving the mission, core values, guiding principles, and vision of Revolution Academy. To that end, there are some important directives that will not be compromised. To be an effective part of the RA team, volunteers should be aligned and committed to the RA vision and agree to comply with the non-negotiable directives.

Challenging Academic Program

Parental Partnerships

Character Education

Student Responsibility

Background Checks

A criminal background check will be performed on all RA volunteers who may supervise students. A motor vehicle report will be performed for all drivers. All information will be kept confidential and will be stored in a safe and secure manner. Identifying information such as date of birth and first 5 numbers of social security numbers will be removed from stored information once reports are filed.

Reports will be reviewed by an administrator. Any individual whose report comes back without flagged orders will be eligible to volunteer to supervise students; this may include but is not limited to supervising in the classroom, on field trips, or as a driver. Any individual report that has flagged orders will be further reviewed by a designated RA administrator. The following criteria will be followed:

Classroom Volunteers: No individual shall be allowed to supervise RA students if any of the following are found and confirmed in a background report:

- Any sexually related convictions.
- Any Weapon Conviction in the last 10 years.
- Assault or bodily harm to another individual conviction in the last 10 years.

- Drug or Drug Paraphernalia conviction in the last 10 years
- Any conviction related to distributing alcohol or drugs to a minor in the last 10 years.
- Any conviction of contributing to the delinquency of a minor in the last 10 years.
- 3 or more criminal convictions within the last 3 years.

Drivers: No individual shall be allowed to drive RA students to field trips, athletic events, or other extracurricular activities if any of the following items are found and confirmed in a background report:

- Any of the items found in the section for classroom volunteers.
- Any Drug Convictions in the last 10 years
- Any Alcohol Convictions in the last 10 years
- Any loss of driver’s license in the last 5 years
- Any jail time for motor vehicle related conviction in the last 5 years
- 3 or more speeding or other moving violations within the last 3 years.

All drivers must show valid NC Insurance identification and valid NC driver’s license to the designated RA staff member on the day of the event.

All individuals may request a copy of their background report. Questions and disputes of information may be made to the RA principal. The RA Board of Directors and principal reserve the right to limit volunteer privileges to any individuals at their discretion whether or not their background checks return the flagged items listed in this policy. Drivers are expected to refrain from using any tobacco products (including vapes) in the presence of RA students.

Confidentiality of Information

The school is engaged in providing a service that requires a strict code of information confidentiality. Any volunteer who compromises any information regarding a student, staff member, contractor, or parent may be subject to loss of volunteer privileges.

Contact Information

Michele Harris	Principal	mharris@rarhinok12.com
Jaime Gaulden	Assistant Principal-Lower School (K-7 th)	jgaulden@rarhinosk12.com
Adrienne Hurley-Hughes	Assistant Principal- Upper School (8th & 9th)	ahurleyhughes@rarhinosk12.com
Robin Helms	Director of Operations	rhelms@rarhinosk12.com
Erin Chicka	Director of Student Services	echicka@rarhinosk12.com

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