



Revolution Academy
Board Meeting Minutes
July 31, 2023
3800 Oak Ridge Rd.
Summerfield, NC 27358

1. Call to Order – J Nosek called the meeting to order at 18:38.
Board members present: L Walker, D Crockett (arrived during public comments)
Board members present on the phone: J Nosek, J Brewer, Y Robinson
Staff members present in person: M Harris, R Helms, E Chicka, A Miller
Parents present in person: P. Timmerman (Finance committee member), M Bolen
2. Reading of the Mission Statement – J Nosek read the Revolution Academy Mission Statement.
3. *Approval of minutes 6.8.23* -*

A motion was made by J Nosek and seconded by L Walker to approve the minutes from 6.8.23. The motion carried (4 – 0).

4. Public Comment – Ann Miller, Revolution Academy 4th grade teacher who has been working the front desk this summer, wanted to let the board know that she has received a lot of feedback from parents who still want an RA high school. She also said that many families are leaving because there is no high school, even families with students in younger grades.

A motion was made by J Nosek and seconded by L Walker to close public comment. The motion carried (5 – 0).

5. Principal’s Report – M Harris presented the Principal’s Report. The topics included being fully staffed, staff training, open house, lunch parents, SEAS, clean building, leadership training, gaga pit, registering address with Secretary of State, and enrollment numbers. The report is in the Board drive.
6. Board Committee Updates –
 - a. Finance –
 - i. R Helms reported that the PRELIMINARY year end numbers are in, and we hit our goals. In fact, the auditor said we likely hit 120 days cash on hand (90 was required), but final numbers won’t be available until November.
 - ii. R Helms reported that L Walker, M Harris, and R Helms opened a money market account at Bank of Oak Ridge in Summerfield last week and started moving the Board-approved amount of \$750,000 from First Bank over. Michele Harris and Lisa Walker are signers on the account, and Robin Helms has online and phone access. This is set up just as it is at

First Bank. No need to vote again as this was voted on last month. We just needed the record to reflect about the signers and online access.

b. Governance – Mr. Nosek –

- i. Discussion of Refinancing – J Nosek explained that the best option to refinance the bond is doing a commercial bank loan with First Citizens as long as the appraisal comes back favorable. The appraisal should be back by August 5. It is assignable, so we can use it again if we end up going a different route. We may need to do another board meeting before the next scheduled one August 17.
- ii. *Discussion and approval of wording for By-Law update** - M Harris explained that the Office of Charter Schools needs the wording of our By-laws to reflect what we said we intended in the cover letter we sent – that board members with expiring terms automatically become ex-officio. We changed the language and had our attorney approve it.

A motion was made by J Nosek and seconded by J Brewer to approve the reworded by-laws. The motion carried (5 – 0).

- iii. Discussion of future high school plans – M Harris explained that we still have many parents, students, and staff who want a Revolution Academy high school. E Chicka presented some numbers including that 91% of our withdrawals are because we do not have plans for a high school. J Nosek agreed that the want and need are still there. He says the biggest hurdles are where to house the students and the money to do so. M Harris offered to put together a committee of staff and parents who are willing to help.

7. Operations

- a. Discussion and approval of updated Staff handbook* - M Harris went through the changes in the staff handbook (including math/reading achievement percentage goals, random drug testing, no vaping on campus, female attire clarification, no earbuds, no time limit for grievances, adding sex and sexual orientation to the non-discrimination policy.

A motion was made by J Nosek and seconded by D Crockett to approve the updated staff handbook. The motion carried (5 – 0).

- b. Discussion and approval of Revolution Academy Student Code of Conduct* - M Harris explained that this document clarifies class 1 – 5 behaviors and their consequences. Parents and students will need to sign and return the form in the back stating they have read the code.

A motion was made by J Nosek and seconded by L Walker to approve the Student Code of Conduct. The motion carried (5 – 0).

- c. Discussion and approval of Revolution Academy Adult Code of Conduct* - M Harris explained that this document puts into writing what Admin has already been following. Parents will need to sign and return the form in the back stating they have read the code.

A motion was made by J Nosek and seconded by D Crockett to approve the Adult Code of Conduct. The motion carried (5 – 0).

- d. Discussion and approval of School Day policy* - updates lunch/recess hours and kindergarten language

A motion was made by L Walker and seconded by J Nosek to approve the updated School Day policy. The motion carried (5 – 0).

- e. Discussion and approval of Report Card policy* - updates language to reflect that we email report cards

A motion was made by J Nosek and seconded by D Crockett to approve the updated Report Card policy. The motion carried (5 – 0).

- f. Discussion and approval of Campus Visit policy* - updates language to include checking in on the Ident-a-Kid system and refers to the Adult Code of Conduct

A motion was made by J Nosek and seconded by L Walker to add additional language that visitors will leave campus if they cannot check in properly and then approve the updated Campus Visit policy. The motion carried (5 – 0).

- g. Discussion and approval of storage shed on campus* - M Harris discussed how the summer staff cleaned out closets and organized all storage spaces. We still need more, including for the sets that were used for the musical. J Nosek suggested having a concrete pad poured and have electric installed and get a metal storage shed with a garage door.

A motion was made by J Nosek and seconded by J Brewer to start the preliminary work of finding a shed with the project not to exceed \$35K. The motion carried (5 – 0).

8. *Closed Session**

A motion was made by L Walker and seconded by J Nosek to go into closed session at 19:51. The motion carried (5 – 0).

A motion was made by L Walker and seconded by D Crockett to come out of closed session at 20:13. The motion carried (5 – 0).

- 9. *Discussion and approval of closed session minutes from 6.8.23* - tabled*

10. *Personnel**

- a. Discussion and approval of new hires* -

A motion was made by L Walker and seconded by J Brewer to approve the cross country coach discussed in closed session. The motion carried (5 – 0).

11. *Adjourn**

A motion was made by J Nosek and seconded by L Walker to adjourn at 20:15. The motion carried (5 – 0).

**Requires Board action*