



REVOLUTION ACADEMY
ADULT CODE OF CONDUCT

Adult Code of Conduct

As we partner with families to best support students, it is critical that we engage in a way that allows our partnership to flourish. We understand that situations can become stressful, and we want to maintain the best support possible.

Adult Code of Conduct

All adults entering the school or participating in school events shall adhere to the following rules of conduct:

1. Always be respectful to the staff, students, and other members of the school community.
2. Model appropriate behavior and be good examples to our school community.
3. Do not display dangerous or unsafe behavior when on our campus.
4. Check-in and obtain clearance from the office using the Ident-a-Kid system upon entering the building.
5. Do not disrupt teaching and learning when visiting the school.
6. If you need to speak with a staff member, schedule a meeting.
7. Refrain from using threats, profanity, inappropriate or rude language/gestures, or an aggressive/loud voice.
8. Handle complaints by first seeking a resolution with the staff members involved in a positive and professional manner.
9. Ensure email communications to Revolution Academy staff is respectful.
10. Do not harass, bully, or threaten Revolution Academy staff or students on school grounds, at school events (whether on school grounds), or via email.

When engaging in a conversation with another person who is becoming overly aggressive and/or disrespectful, staff members are to follow the steps below:

1. Remind the individual that it is an expectation that all conversations remain respectful.
2. If the disrespectful behavior continues, end the conversation immediately.

Possible script: "Unfortunately, we need to end this conversation here. I understand you are upset but we cannot continue until we can communicate with a calm tone and appropriate language."

3. Staff members must inform their direct supervisor of the interaction so they can document the situation and follow up as needed.

To the extent an adult's actions/behavior falls below the code of conduct the adult can be subjected to disciplinary action by the administration.

- Upon the first occurrence, the direct supervisor will send a follow up email to the individual.
- Upon a second occurrence, individuals can be:
 - removed from the premises
 - restricted from re-entry for a period of 30 calendar days; and
 - limited to pick-up and drop-off of students outside the building
- Upon a third occurrence, individuals can be:
 - removed from the premises; and
 - permanently restricted from re-entry

Violence/Threats:

If the act or action of the individual falls within the category of acts of violence on Revolution Academy's premises, threats of violence on school premises, bullying of staff members, students or other parents, the individual can be immediately removed from the premises and permanently restricted from re-entry.

Revolution Academy reserves the right to restrict any adult, including parents, from coming onto campus for any reason, including drop-off or pick-up, if the adult is engaged in violence/threats as set forth above or if Revolution Academy determines that the adult's behavior has created an unsafe or hostile environment.

*While a parent is restricted from re-entry to Revolution Academy, their access to the school is restricted to external pick-up and drop-off of their student. Any interaction with Revolution Academy teachers or staff must be done so by electronic means.

I have read and understand the Revolution Academy Adult Code of Conduct.

Parent Signature

Parent Signature

My student's name _____

Homeroom teacher _____