



Revolution Academy
Board Meeting Minutes
September 15, 2022
3800 Oak Ridge Rd.
Summerfield, NC 27358

1. Call to Order – J Nosek called the meeting to order at 18:31.
Board members present in person: J Nosek, J Brewer, D Crockett, L Walker (after meeting started)
Board members present on phone: Y Hill (left during closed session)
Staff members present in person: M Harris, R Helms, E Chicka
Parents present in person: D Chapman (PTO president), P Timmerman (Board Finance Committee member), and about 5 other parents
2. Reading of the Mission Statement – J Nosek read the Revolution Academy Mission Statement.

A motion was made by J Nosek and seconded by D Crockett to add an agenda item under Operations regarding a policy to vote by email. The motion carried (4 – 0).

L Walker arrived

3. *Approval of minutes (8.18.22)**

A motion was made by D Crockett and seconded by J Nosek to approve the minutes from 8.18.22. The motion carried (5 – 0).

4. Public Comment – There was none.
5. Principal's Report – M Harris presented the Principal's Report. The topics included updates on the sign, birthday treats (parents are allowed to send in store-bought treats), NWEA testing, EOG results, Prospective Parent Night October 3, we are hosting Summerfield Merchants Association meeting October 4, and enrollment numbers. The report is in the Board drive.
6. PTO update – D Chapman, PTO president, presented the PTO report. The report is in the Board drive. It includes: Project updates (microscopes, flagpole banners) and upcoming dates:
 - a. PTO Board meeting – October 10 6PM
 - b. Powder Puff game – October 21 6 PM
 - c. Raise the Rhino Campaign – October 24 - 28
 - d. Rhino Reception – May 5, 2023

7. Instruction and Academic – M Harris presented the Spring EOG results by grade and subject as well as an overall comparison with local schools. While we are not completely satisfied with the results, we feel they are pretty good considering we are a new school getting all the students acclimated to our curriculum. J Nosek commented that he is pleased with the results as he highlighted that overall we are way above the state results, and we are a new school vs. an established one. L Walker explained that now kids are coming off Covid. We want everyone to grow.
8. Board Committee Updates – J Nosek mentioned that if parents want to be on a Board committee, they can turn in the application found on the website to E Graziano, Board Secretary.
 - a. Finance – L Walker said that other committees need to let the Finance committee know what their needs are. R Helms reported that we had the closeout with Landmark Builders. There is \$162,814 left in the construction fund. We will turn in invoices to get reimbursed out of that fund mostly for the playground and the sign. We are on track with our cashflow. We will be looking more closely at the budget and let the Board know in the next couple of months if it needs revising. We should receive the year-end report in a month or so. We analyzed the grant money awarded for various things (Covid, Library, IT) and came up with approximately \$240,000 usable money to use for extras or a nice cushion to make sure we are in compliance with the bond covenants of having 90 days cash on hand by the end of this year.
 - b. Academic – D Crockett and J Gaulden will meet later in the year.
 - c. Governance – J Nosek said he should have an update at next month’s meeting.
 - d. Infrastructure/Facilities –
 - i. RA Sign update – J Brewer is not happy with the construction of the monument sign. He is having the sign company rework the sign in the shop so that the current sign can remain in place until the new sign is ready. They will also add solar lights.
 - ii. Playground update – J Brewer said the plan is to move the existing playground, the ninja course, and a basketball court across the street in the back. We are waiting on quotes.
 - iii. *Discussion and approval of upgrade to concession stand** - J Brewer believes we are losing money by not doing concessions the right way. He has received a quote to upfit the concession stand with cabinets, sinks, tables, refrigerator, ice machines, and shelving for \$20,906.73. L Walker mentioned that she would like the PTO to take over the lunch program. There was some discussion about that. D Chapman will look into the interest in volunteers for that.

A motion was made by J Brewer and seconded by Y Hill to approve the quote for the concession stand upfit for \$20,906.73. The motion carried (4 – 1) with J Nosek dissenting.

9. Operations

- a. *Discussion and approval of creating a policy to allow the Board to vote via email** - J Nosek presented the idea of allowing the Board to vote via email on items up to a max of \$20,000 and only pass if all 7 members agree.

A motion was made by J Nosek and seconded by D Crockett to approve allowing the Board to vote via email with the mentioned stipulations pursuant to a by-laws review to see if allowable. The motion carried (4 – 1) with J Brewer dissenting.

- b. *Discussion and approval of changing from days to hours in charter** – M Harris explained that for over a year there has been discussion and research about changing from days to hours for our school calendar. We are required to have a minimum of 187 days or 1025 hours. Changing to hours requires submitting a letter and getting approval from the Office of Charter Schools. The letter is in the Board drive. We would need to amend our charter. The revised copy of the charter is also in the Board drive.

A motion was made by J Brewer and seconded by L Walker to pursue changing from days to hours for the school calendar. The motion carried (5 - 0).

- c. *Discussion and approval of board policy for staff personal devices** - M Harris mentioned that there are times because we work long hours that we might need to use our work laptop for personal reasons. J Nosek explained that for administrative staff, the school laptop should be the only device they do school work on. The issue isn't if the employee also keeps the information. This issue is Revolution being able to get the information. The Board agrees with the spirit of the discussion. No motion or vote.

10. Closed Session

A motion was made by J Nosek and seconded by J Brewer to go into closed session at 19:43. The motion carried (5 – 0).

A motion was made by J Nosek and seconded by J Brewer to come out of closed session. The motion carried (4 – 0). (Y Hill left during closed session.)

- 11. Discussion and approval of closed session minutes from 8.18.22* - This topic was tabled until E Graziano returns to present the closed session minutes.

12. High School update –

A motion was made by J Nosek and seconded by D Crockett to hire the consultant discussed in closed session to help with the high school. The motion carried (4 – 0).

13. Personnel

- a. Discussion and approval of new hires* -

A motion was made by J Nosek and seconded by L Walker to hire the candidates (long-term PE helper and an assistant basketball coach) discussed in closed session. The motion carried (4 – 0).

A motion was made by J Nosek and seconded by J Brewer adopt a policy that if there is any documentation affecting students, it must be from an official source and mailed to the school. The motion carried (4 – 0).

14. Adjourn

A motion was made by J Nosek and seconded by J Brewer to adjourn at 21:48. The motion carried (4 – 0).

- *Requires Board action*