

Board Meeting Agenda

February 18, 2021

Virtual

1. Call to Order

J Kreider called the meeting to order at 6:32 pm

Board members in attendance: John Kreider, Elaine Graziano, Lisa Walker, Jon Hardister, Jon Brewer, and John Nosek

Others: Mary Catherine Sauer, Michele Harris, Robin Helms, and Ann Miller

2. Reading of Mission Statement

J Kreider read the mission statement.

3. *Approval of Minutes (1.21.21)**

J Kreider asked if there was any discussion with last month's minutes and there was none.

A motion was made by J Nosek and seconded by L Walker to approve the minutes from 1.21.21. The motion carried 6-0

4. Finance

a. Review of Budget Reports

MC Sauer presented the budget reports and the board discusses the following:

- surplus and cash report
- balance sheet
- federal budget (EC money)
- new money from Jaime Gaulden's application for a competitive grant which RA received
- level 4 budget
- level 5 budget
- cash flow highlighted in yellow is same as Acadia while gray is projected
- finance committee meeting held today
- bond was able to be changed to non-profit giving RA over \$200K extra proceeds
- sales tax refund projected to be over \$100K
- state will reimburse RA for widening road
- The project is under budget by over \$300K and will be spent on security, gym speakers, fridge, etc.
- need to use above money in the next 18 months which makes sense so the school can have everything it needs to run smoothly
- large increase in substitutes because of teachers being out sick
- bond payment corrected
- covid money spent on covid expenditures
- plan to come under budget in all categories
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L Walker asked where the additional \$10k for instruction would come from.

MC Sauer said the money would come out of savings in other categories.

b. Discussion and approval of budget revisions*

- MC Sauer let the board know that the \$143,155.52 (bond proceeds) is now tracked differently on the cashflow report.
- J Kreider confirmed that this would be a new line item on the report and asked about the 50K
- MC Sauer agreed and showed on the report where the 50k is located under July
- MC Sauer said the bond money is kept in a separate RA account
- L Walker said to have the money on this budget report would be more transparent

***A motion was made by J Nosek and seconded by J Hardister to approve the revised budget.
The motion carried 6-0***

5. Principal's Report

- MC Sauer started her principal's report by letting the board know the great job Chelsea Dudley did in organizing and orchestrating the move from the church to the new school.
- The Summerfield Town council approved having 20 students at a time at the new school for now
- weather has pushed the students attending to March 8
- MC Sauer will have a church walk-thru next week
- There is a bill in the general assembly for 6th graders to start attending school in plan A
- she let the board know that she has already been approached by several folks to use the school for community meetings and asked if they were okay to allow and they agreed that it was a good idea
- J Hardister asked about the students who left the school and MC said it was for various reasons and followed a tightening of expectations related to attendance and behavior.
- J Hardister asked MC Sauer if she wanted him to get a flag that had been flown over the state capitol. MC Sauer said she would appreciate that. J Hardister said he would order them.
- J Nosek asked about the new receptionist salary and MC told him the money is already in the budget.

6. Operations

a. Discussion of discipline report

- Michele Harris presented the discipline report that the board had asked for last month.
- MC asked the board if this was what they were wanting for a discipline report and J Nosek said yes
- J Kreider asked about kindergarten suspensions and MC told him they are due to physical aggression such as hitting.
- JH asked about the mental health of the students and MC said it was hard to say because there is no history for comparison. She said there seemed to be a lot of fear, especially among the distance learners.
- The attending students do not appear to be as afraid and the teachers are generally not afraid. MC Sauer explained that minimizing student's fear has been a priority.
- She explained that it has been hard for the students to be six feet apart because they do want to talk, play, and socialize.
- L Walker said that with her own children the damage was detrimental in what the isolation has done to them.
- J Hardister thanked MC on her approach to the current situation.
- MC Sauer said that someone had reported RA to the health department, and someone came out to visit. They discussed the mask exceptions and she left, appearing to be satisfied with the school.

- J Hardister agreed that mask exceptions need to be accommodated.

8. Personnel

a. *Discussion and approval of new hire**

The board briefly discussed Rachel Doddato's background and her resume.

A motion was made by J Hardister and seconded by J Brewer to approve the hiring of Rachel Doddato.

The motion carried 6-0

J Nosek asked MC Sauer to send the contract over when it was finalized for his signature.

9. Adjourn

A motion was made by J Hardister and seconded by L Walker to adjourn the meeting at 7:52 pm.

The motion carried 6-0

* Requires Board action

**Principal's Report
February 18, 2021**

Facilities

Summerfield Property	We are planning to move into the new building on Monday and Tuesday. Landmark is working on the punch list and still finishing up the gym. It will take a couple of weeks to get settled.
TCO68	The final walk-through with the Church is scheduled for Wednesday the 17 th .

Finance

Budget	The budget has been adjusted and is current. We have a few changes that we would like you to approve. Some of the expenses will be reimbursed out of the construction fund when the construction is completed.
Allotments	We have received all of our state allotments. We continue to get local allotments monthly.

Operations

Plan A	Our K-5 th graders are still operating in Plan A, which means that they may be closer than 6 feet during parts of the day.
Plan B	Our 6 th graders are continuing to operate under Plan B.
Health	We have had our third positive case in the building. We have three teachers who are quarantining as a result.

Instruction

Grades	We are working to provide quality virtual instruction until students return, then finish the year strong.
NWEA	We have completed our winter NWEA. We tested a carefully selected group of students and will have a report at the March meeting.
Summer School	We will require summer school for select students who are more than one grade year below grade level in reading and math.

Discipline

See discipline report

Marketing

Information Meetings	We are having virtual information meetings to introduce RA to people who have applied or gotten in the lottery.
Community Events	We plan to start hosting community events when we can.

Enrollment

New Students	We have had several students withdraw since we started cracking down on attendance, virtual expectations, and missing work. Our current enrollment is 390. We do not plan on adding any additional students, as it is into the third quarter.
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2021-2022

Grade	K	1	2	3	4	5	6	7	Total
Applications	254	90	78	89	93	73	75	39	791

Spaces	80	80	81	81	81	81	81	81	646
Returning	0	80	50	54	29	57	52	66	388
Open Spots	80	0	31	27	52	24	29	15	258
Wait List	174	90	47	62	41	49	46	24	533

Staff

Positions	One of our teachers is getting ready to go out on maternity leave. We are planning to hire a receptionist and teacher assistant to finish the year at the new building, while our current teacher assistant will fill in the classroom position the rest of the year as a long-term sub.
Admin Retreat	Our annual admin retreat will be August 1-3. We have invited the principal of the new school to join us.
Professional Development	We have professional development days scheduled for August 9-18.

Activities

Ribbon Cutting	We are planning to have a ribbon cutting and open house in April.
Flag Raising	We will have a school-wide flag raising ceremony in March.