



## Board Meeting Minutes

December 17, 2020

300 NC Hwy 68

1. J Nosek called the meeting to order at 6:42 pm.

**Board members in attendance at the Church on 68:** Lisa Walker

**Board members in attendance through Zoom:** John Nosek, Jon Kreider, and Elaine Graziano.

**Others in attendance at the Church on 68:** Michele Harris, Ann Miller, and Mary Catherine Sauer.

2. J Nosek read the Revolution Academy mission statement.

3. J Nosek asked if anyone had any questions concerning the minutes for 11.19.20.

*A motion was made by L Walker and seconded by J Nosek to approve the 11/19/20 minutes. The motion carried 4-0.*

4. Finance

- a. Review of Budget Reports

MC Sauer reviewed the budget report with the board members. She pointed out that the cash flow is doing well, and RA is staying at or below budget. She pointed out that the school received an extra \$1300 in COVID money and it has all been spent on PPE. J Nosek asked about allocations of funds being necessary in other areas of the budget. MC Sauer said that at this time funds have not had to be allocated to/from other areas of the budget, however, that may need to be done between now and May.

5. Principal's Report

MC Sauer presented the Principal's Report, attached.

*Revolution Academy will develop productive citizens who are prepared for a lifetime of achievement by using a challenging, classical academic program, meaningful parental partnerships, character education, and an emphasis on student responsibility.*

J Nosek asked about the past Sunday where students came to the new building to sign their name on the concrete floor. MC Sauer said it went well, with many students coming to sign their names, write versus, etc.

J Nosek asked about the detentions in the report. MC Sauer explained that they were predominately for infractions like hitting.

## 6. Operations

### a. Board Attorney

MC Sauer let the board know that RA has an engagement agreement with John Flynn who is an attorney for Carruthers & Roth and that he was the attorney for Greensboro Academy, Cornerstone, and Piedmont Classical High School. She expressed to the board that other attorneys could be obtained if the board so chooses. J Kreider suggested, and other board members agreed, that there was no reason to change now.

### b. Disciplinary Actions

MC Sauer asked the board about how they wanted her to handle various disciplinary actions for the staff. She assured the board that she would report any disciplinary issues as they come up. Everyone agreed on the need to update the staff handbook to reflect the possibility of different disciplinary actions.

### c. Discussion and Approval of Leave Flexibility

MC Sauer explained to the board that more leave days are required for time off due to COVID because of being exposed or family exposed, etc. MC Sauer asked the board that she be allowed the authority to give staff the option to use emergency days instead of leave days.

***A motion was made by J Nosek and seconded by L Walker to give MC Sauer the authority to allow teachers the flexibility to take emergency/leave days as needed. The motion carried 4-0.***

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d. Fall Survey Results

MC Sauer shared some of the highlights from the fall parent and staff surveys. She let the board know that she is working on compiling a list of the questions and comments from the survey. She will, upon completion, put in the drive. L Walker asked about the platform used for the survey and the anonymity of the survey. MC Sauer explained that she used Survey Monkey and that she will do more next time to assure parents of the anonymity of the surveys. J Nosek congratulated MC Sauer for doing a great job.

e. Hospitality Guidelines

MC Sauer presented the Hospitality Guidelines that the board requested at the last meeting. The board discussed the guidelines and did not have any suggested changes. MC Sauer shared with the board the idea of placing a bench in front of the school and dedicating it to Paul Daniels, attorney and one of the founding members of Revolution Academy. She also would like to put a plaque up with the other founding members' names in front of the school. She went on to say she would like to have a dedication ceremony and invite Paul's family.

The board members agreed that these were very good suggestions to honor Paul's memory.

7. Closed Session

***A motion was made by L Walker and seconded by E Graziano to go into the closed session part of the meeting at 7:45 pm. The motion carried 4-0.***

***A motion was made by L Walker and seconded by J Kreider at 8:18. The motion carried 4-0.***

8. Personnel

Discussion and approval of substitute teachers was tabled until the next board meeting.

9. Adjourn

*Revolution Academy will develop productive citizens who are prepared for a lifetime of achievement by using a challenging, classical academic program, meaningful parental partnerships, character education, and an emphasis on student responsibility.*

*A motion was made by L Walker and seconded by E Graziano to adjourn the board meeting at 8:23 pm. The motion carried 4-0.*

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**Principal's Report  
December 17, 2020**

**Facilities**

Summerfield Property	Construction is ongoing. There has been a short delay because some of the crew has tested positive. We are still dependent on Duke Power to move their poles before we can complete the road widening.
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**Finance**

Budget	The budget has been adjusted and is current.
Allotments	We have spent all of our Covid funds that would have reverted if not spent by the end of December.

**Operations**

Plan A	Our K-5 <sup>th</sup> graders are still operating in Plan A.
Plan B	Our 6 <sup>th</sup> graders are continuing to operate under Plan B.
Health	We have had our first positive case in the building. The 6 <sup>th</sup> grade quarantined for 14 days from exposure and returned this past Wednesday. A number of students have decided to learn virtually this week.

**Instruction**

Grades	We are continuing to work on aligning our grading with student achievement and our high expectations. We are trying to make changes incrementally and intentionally.
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**Discipline**

Students Referred to the Office	67 referrals to the office
Detentions (before, after school)	25 (includes lunch detention)
Detentions (Saturday)	2
Suspensions	10

**Marketing**

Media	We are anticipating being featured in Summerfield Living magazine.
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**Enrollment**

New Students	We will continue to fill new openings, when possible, up until the end of the first semester.
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**2020-2021**

Grade	K	1	2	3	4	5	6	Total
Applications	170	115	126	108	106	65	83	641
Enrolled	80	53	56	30	57	54	67	396
Spaces	80	52	56	29	57	54	68	396
Waiting List	90	62	70	78	49	11	16	376

**2021-2022**

Grade	K	1	2	3	4	5	6	7	Total
Applications	152	41	42	38	51	31	27	10	392
Spaces	80	80	81	81	81	81	81	81	646
Returning	0	80	52	56	30	56	56	68	398

Open Spots	80	0	29	25	51	25	25	13	248
<b>Staff</b>									
Positions	We have an excellent candidate for 6 <sup>th</sup> grade math to finish up this year. We are getting teacher applications in. We will be hiring 13 new people for next year. We plan to have details about staff and salaries that we are inviting back next year by the January board meeting.								
Admin Retreat	Our annual admin retreat will be August 1-3.								
Professional Development	We have professional development days scheduled for August 9-18.								
<b>Activities</b>									
Holiday Parties	All of the grade levels have been encouraged to have holiday parties on the early release day on December 18 <sup>th</sup> .								
Signing Day	We had a successful signing day on Sunday, December 20 <sup>th</sup> . Lisa Walker and Jon Brewer were in attendance, as well as many students and parents.								